



澳門大學
UNIVERSIDADE DE MACAU
UNIVERSITY OF MACAU

Notice Teaching Arrangement for the 2nd Semester of Academic Year 2020/2021

**This notice is very important for all undergraduate students.
Please read it immediately and carefully!**

Dear Undergraduate Students,

In view of the current situation of the pandemic, we would like to inform you about the following teaching arrangements for the 2nd semester of academic year 2020/2021:

1. University Almanac and Important Dates

The classes for the coming semester will begin on **21 January** and you may refer to the Registry's webpage for the 2020/2021 University Almanac and Important Dates for the details:

- 2020/2021 University Almanac → <https://reg.um.edu.mo/university-almanac/>
- Important Dates → <https://reg.um.edu.mo/current-students/enrolment-and-examinations/important-dates/>

2. Teaching Mode

All classes will mainly be arranged on a face-to-face teaching basis. Students should pay close attention to the Announcement of the Special Webpage against Epidemics of the Health Bureau of the Macao SAR (<https://www.ssm.gov.mo/apps1/PreventCOVID-19/en.aspx#clg17610>). If students are not permitted to enter Macao, the University will arrange online classes for these students.

Classroom Teaching (face-to-face teaching)	Online Classes
<ul style="list-style-type: none">• Macao, Mainland China, Hong Kong and Taiwan students;• International students who are currently in Macao or permitted to enter Macao.	<ul style="list-style-type: none">• International students who are not permitted to enter Macao.

3. Teaching Materials

All teaching materials, e.g. teaching videos, PPT, etc. are owned by the University and the teachers. Students are **NOT** allowed to share or upload any of them on social media, such as YouTube, WeChat, etc., and other electronic platforms.



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4. Class Arrangement

The classes will be divided into four different groups (A, A1, A2 and D) and the class attendance requirement vary accordingly. Please refer to the attachment for detailed arrangement.

Class Size	Class Group	Teaching Mode	Remarks
200 or less	Group A	Classroom teaching	<u>These classes are open to all undergraduate students.</u> Students enrolling in these classes are required to attend the classes on campus for the whole semester and the requirement of 80% class attendance will be applied as normal. For the international students belong to the online class group under point 2, their class attendance will not be considered but they will still be required to meet the participation requirements advised by the teachers concerned.
	Group A1	Classroom teaching	<u>These classes are only open to the students taking face-to-face classes on campus (sections 002, 003, ... etc.).</u> Students enrolling in these classes are required to attend the classes on campus for the whole semester and the requirement of 80% class attendance will be applied as normal.
	Group A2	Online classes	<u>These classes are only open to the international students belong to the online class group under point 2 (section 001).</u> Students enrolling in these classes will be arranged for online classes in the whole semester. Their class attendance will not be considered but they will still be required to meet the participation requirements advised by the teachers concerned.
Larger than 200	Group D	Online classes	<u>These classes are open to all undergraduate students.</u> Students enrolling in these classes be arranged online classes for the whole semester. Their class attendance will not be considered but they will still be required to meet the participation requirements advised by the teachers concerned.



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5. Preparation for Classes

Classroom Teaching (face-to-face teaching)	Online Classes
<ul style="list-style-type: none">• Pay attention to health condition You are advised to take body temperature every day. If developing fever or other discomfort, please seek medical attention promptly.• Observe personal and environmental hygiene You should wear a mask properly, observe hand hygiene, and maintain good environmental hygiene when attending classes. Kindly note that you are required to wear a mask when using public transport or inside the University.• Maintain social distancing at all times Please keep at least 1m distancing from others wherever possible.	<ul style="list-style-type: none">• Pay attention to health condition You are advised to take body temperature every day. If developing fever or other discomfort, please seek medical attention promptly.• Prepare for online classes Teachers will offer live transmission and recording of their classes using Zoom (or any other meeting software) for the students who are eligible to take online classes. The class schedule will follow the timetable released to the students based on Macao time. Please contact the teachers for specific details of your online class arrangement.

6. Project-based, Internship, Laboratory, Physical Education and Activity Courses

It is understood that some international students cannot attend face-to-face classroom learning due to entry restriction of Macao SAR. Some courses such as project-based, internship, laboratory, physical education, etc. require students' participation and it will be difficult to take these courses online. Therefore, when this happens and if this is not your final year of study, we advise you to take these courses in the next academic year or after until you can return to the campus for classroom learning. If this is your final year of study, you are advised to consult the department heads and programme coordinators of your faculty concerned for detailed arrangement of these courses.

7. Academic Regulations and Rules

All teaching activities will be normal in the coming semester and so as the rules and regulations. You may refer to the Registry's webpage for the General Rules Governing Bachelor's Degree Programme:

- <https://reg.um.edu.mo/um-calendar/current-year/> → Academic Regulations and Rules → General Rules Governing Bachelor's Degree Programmes



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8. Avoid Traveling

Students are strongly advised to avoid traveling to high-risk areas during long holidays, such as Christmas and Chinese New Year holidays. Online classes will not be arranged for the students who undergo mandatory isolation or medical observation resulted from traveling.

Students must pay attention to the physical and mental health of yourselves and others. Please be reminded to wear a mask, wash hands frequently, keep a distance and avoid crowd gathering. The University is closely monitoring the situation of the pandemic and will make necessary adjustments to the teaching arrangement in accordance with the announcements and prevention guidelines of the Macao SAR government. Please pay close attention to the University notice and emails about any updates.

Should you have any further queries, please feel free to contact us at email: registry@um.edu.mo or tel.: 8822 4007 during office hours.



Registry
28 December 2020

Attachment: Class Arrangement for the 2nd Semester of Academic Year 2020/2021



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Class Arrangement for the 2nd Semester of Academic Year 2020/2021 (Applicable for All Undergraduate Courses)

All undergraduate sections are divided into the following class groups in accordance with the class size:

- **Group A:** For sections of class size 200 or less. Students enrolling in these sections are required to attend the classes on-campus for the whole semester.
- **Group A1 and A2:** For some of the courses of class size 200 or less.
 - **A1** refers to the sections other than 001. These sections will only be offered to the students taking face-to-face classes on campus.
 - **A2** refers to section 001. These sections will only be offered to the international students who cannot enter Macao.
- **Group D:** For sections of class size larger than 200. Students enrolling in these sections will be arranged for online classes for the whole semester.

	Attend the classes ON-CAMPUS	Attend ONLINE classes
Group A	Whole semester	--
Group A1	Section 002, 003, ... etc.	--
Group A2	--	Section 001
Group D	--	Whole semester

List of Courses in Group A1 and A2

Offering Unit	Offering Department	Course Code	Course Title
FAH	DENG	ENGL1004	Introduction to French I
FAH	DENG	GELH2002	The Holocaust, Genocide and Human Rights
FAH	DPT	PORT1000	Portuguese Language I - Introductory Portuguese
FBA	AIM	ACCT1000	Principles of Financial Accounting
FBA	AIM	ACCT2000	Management Accounting I
FBA	AIM	GEST1005	Internet, Business And Society
FBA	AIM	ISOM2002	Statistics and Data Analysis
FSS	DCOM	GEA2003	Global Media