UNIVERSIDADE DE MACAU
UNIVERSITY OF MACAU

Notice
New Arrangement for Pre-enrolment in the 2nd Semester of Academic Year 2020/2021
(Applicable for All Undergraduate Students except for the Faculty of Law Students)

Dear Undergraduate Students,

The pre-enrolment for the 2nd semester of academic year 2020/2021 is scheduled on **20-26 October 2020** and we would like to inform you that we are going to pre-assign the Compulsory Major (major CM) courses for you with details as follows:

1. **List of Major CM Courses to be Pre-assigned in Pre-enrolment**

   The list of major CM courses will be read in accordance with student's study plan and his/her enrolment records subject to the availability of teaching resources. Simply speaking, a student will have all of his/her required-to-be-completed major CM courses pre-assigned in pre-enrolment if he/she fulfils the pre-requisite requirements and the course settings defined by the course offering units.

   Example: A student pre-enrols as a year-2 ACC19 student with 5 major CM courses need to be completed will have the following pre-assignment.

List of Major CM Courses to be Pre-assigned	Pre-requisite Requirement	Course Setting	Remarks
A	Nil	ACC19 students at year 1 or above	Course A will be pre-assigned.
B	Nil	ACC19 students at year 3 or above	Course B will **not** be pre-assigned.
C	C1 (completed)	GBS17 students at year 1 or above	Course C will **not** be pre-assigned.
D	D1 (completed) + D2 (completed)	ACC19 students at year 2 or above	Course D will be pre-assigned.
E	E1 (not completed)	ACC19 students at year 1 or above	Course E will **not** be pre-assigned.

2. **Assumption for the Courses Enrolled in the 1st Semester of Academic Year 2020/2021**

The courses students enrol in the 1st semester of academic year 2020/2021 will be considered as "completed" during pre-enrolment and course add/drop until the final results are confirmed. Example: Taking the above example on courses A and D.

List of Major CM Courses to be Pre-assigned	Pre-requisite Requirement	Course Setting	Remarks
A	Nil	ACC19 students at year 1 or above	Course A will be pre-assigned.
D	D1 (completed) + D2 (enrolled in 1st semester of academic year 2020/2021 without final results confirmed)	ACC19 students at year 2 or above	Course D will be pre-assigned.

3. **Major CM Courses being Withdrawn in the 1st Semester of Academic Year 2020/2021**

The major CM courses that have been withdrawn in the 1st semester of academic year 2020/2021 will be considered as "not completed" and they will not be pre-assigned during pre-enrolment. Students who wish to enrol the courses again in the 2nd semester will be required to pre-enrol on their own.

Example: Taking the above example on courses A, D and a withdrawn major CM course F.

List of Major CM Courses to be Pre-assigned	Pre-requisite Requirement	Course Setting	Remarks
A	Nil	ACC19 students at year 1 or above	Course A will be pre-assigned.
D	D1 (completed) + D2 (enrolled in 1st semester of academic year 2020/2021 without final results confirmed)	ACC19 students at year 2 or above	Course D will be pre-assigned.
Withdrawn Major CM Course F	Nil	All major students	Course F will **not** be pre-assigned.

4. **Course Load**

   In case a student's pre-assigned major CM courses exceed his/her maximum course load, his/her home faculty will provide academic advice and confirm the major CM courses to be pre-assigned to the student.

   Example: A student on Academic Probation (AP) can only enrol in a maximum of 12 credits of courses. In case the student has 5 major CM courses to be pre-assigned, his/her home faculty will advise which 4 major CM courses to be pre-assigned to him/her.

5. **Pre-assignment Setting**

   Students will not be allowed to delete any of the pre-assigned major CM courses during pre-enrolment. However, though it is not suggested, students can drop the pre-assigned major CM courses during course add/drop.

6. **Your Comments and Suggestions are Always Appreciated**

   It is a new arrangement for the course enrolment process and aims to provide convenience to students. Thus your comments and suggestions are always appreciated. If you have any doubts or queries about the pre-assigned major CM courses, please do not hesitate to contact us at email: registry@um.edu.mo or tel.: 8822 4007 during office hours.

Registry
15 October 2020