



FOR TREASURY SECTION USE ONLY		FOR REG USE ONLY	
Fees Outstanding	<input type="checkbox"/> Yes* \$ _____	Received \$ _____	<input type="checkbox"/> Macau Pass at REG
	<input type="checkbox"/> No	Signature: _____	<input type="checkbox"/> BOC Quick Pass at REG
			<input type="checkbox"/> MPay at REG

Name: _____ Student No.: □-□□-□□□□-□

Telephone No.: _____

Academic Unit: FAH FBA FED FHS FLL FSS FST HC

Academic Year(s) of the Course Description: _____ No. of copies applied: _____

(_____/_____) _____

(_____/_____) _____

(_____/_____) _____

(_____/_____) _____

I wish to come personally to obtain the requested Course Description.

Please mail the course description to the following address:

❖ I declare that the information provided in this application form is correct and I have acknowledged and understood the following <Personal Data Collection Statement of the Registry of the University of Macau> stated below:

The University of Macau, in accord to the purpose of providing the related administrative services requested by applicants, requires applicants to fill in this application form and submit to the Registry. The personal data collected in the form will only be used for the mentioned purpose and may also be transferred within the University and to entities that are in accordance with legal provision or with your prior consent, for the purpose of carrying out the related procedures. The transmission of personal information over the Internet may lack protection and security. There is a risk that your information may be accessed or used by an unauthorized third party.

The application will not be proceeded if applicants fail to fill in any of the mandatory fields as required in the application form in accord to the personal-identification and education-related information.

To make correction of your personal data held by the University or to apply for related testimonials, undergraduate students can submit the request to the Registry while postgraduate students should contact the Graduate School.

Applicant's Signature: _____ Date: _____



FOR OFFICE USE ONLY

This is to acknowledge receipt MOP/HK\$ _____ being payment for _____
copy/copies of course description from student no.: _____.

Signature & Stamp: _____ Date: _____

Payment
<input type="checkbox"/> Macau Pass at REG / TRE
<input type="checkbox"/> BOC Quick Pass at REG / TRE
<input type="checkbox"/> MPay at REG / TRE
<input type="checkbox"/> Cash at TRE



RECEIPT

This is to acknowledge receipt MOP/HK\$ _____ being payment for _____
copy/copies of course description from student no.: _____.

Signature & Stamp: _____ Date: _____

Payment
<input type="checkbox"/> Macau Pass at REG / TRE
<input type="checkbox"/> BOC Quick Pass at REG / TRE
<input type="checkbox"/> MPay at REG / TRE
<input type="checkbox"/> Cash at TRE

REMARK

- MOP55 is charged for the first copy of Course Description. MOP50 is charged for extra copy. (Each Academic Year)
 - If you want to settle the application fee by credit card, please complete "Authorization of Credit Card Payment" form (REG/FORM/036) which can be downloaded from the Registry's web page: <https://reg.um.edu.mo>.
 - After payment of application fee, students should return the above part to the respective academic unit.
 - Please return this receipt when receiving your Course Description.
- ** Additional bank charges are required for foreign cheque payment.

Place of Issuing Bank	Currency/Cheque	Bank Charges
Macao	Hong Kong Dollar	-----
Macao/Outside Macao	Foreign Currency	MOP50