



Name: _____

Student No.: ---

Academic Unit: FAH FBA FED FHS FLL FSS FST

Programme/Major: _____

I would like to apply for the change of graduation code from N* to G* of the following course(s):			
Seq.	Academic Year / Semester	Course Code	Course Title
1	/		
2	/		
3	/		
4	/		
5	/		

NOTE: Please submit the Academic Record List together with this application form for academic unit's consideration.
If space is not enough, please use a supplementary sheet.

*Graduation Code:

G – G.P.A. will be counted towards cumulative G.P.A., and the course information will be shown on the academic reports and transcripts.

N – G.P.A. will not be counted towards cumulative G.P.A., but the course information will be shown on the academic reports and transcripts.

❖ I declare that the information provided in this application form is correct and I have acknowledged and understood the following <Personal Data Collection Statement of the Registry of the University of Macau> stated below:

The University of Macau, in accord to the purpose of providing the related administrative services requested by applicants, requires applicants to fill in this application form and submit to the Registry. The personal data collected in the form will only be used for the mentioned purpose and may also be transferred within the University and to entities that are in accordance with legal provision or with your prior consent, for the purpose of carrying out the related procedures. The transmission of personal information over the Internet may lack protection and security. There is a risk that your information may be accessed or used by an unauthorized third party.

The application will not be proceeded if applicants fail to fill in any of the mandatory fields as required in the application form in accord to the personal-identification and education-related information.

To make correction of your personal data held by the University or to apply for related testimonials, undergraduate students can submit the request to the Registry while postgraduate students should contact the Graduate School.

Applicant's Signature: _____

Date: _____ / _____ / _____

FOR OFFICE USE ONLY

(A) Academic Unit

Verified by Faculty Secretary: _____ Date: _____

Approved by the Head of Academic Unit: _____ Date: _____

(B) Registry

Checked and updated by Registry: _____ Date: _____