

# Acceptable Use Policy

## - ICTO Computing Facilities, Campus Network and Internet

The purpose of this policy is to ensure that the usage of the above services is consistent with the highest administrative academic and research standards and practices.

1. Unless otherwise agreed, a User's right to use the services is not transferable and is subject to any and all limits or restrictions established by the Information and Communication Technology Office (ICTO) on behalf of the University of Macau.
2. ICTO reserves the right to suspend and / or terminate any user's access privileges at anytime, with or without notice to the user. In practice, this would only occur in cases where the user had failed to comply with the University's requirements regarding the manner and type of usage made of the subject services as laid down in this document and related computer facilities rules.
3. The facilities are available for use by all full time academic staff, administrative staff, and registered students, on the strict understanding that they are to be used solely in the pursuit of academic and administrative activities for the University of Macau.
3. Use of the subject services shall:
  - 3.1 Be consistent with the academic and research purposes and goals of the University.
  - 3.2 Avoid interference with the academic and research work of other users, both local and/or remote.
  - 3.3 Avoid disruption of, or interference with, host systems and/or nodes on any of the local and/or remote networks accessible by virtue of having access privileges to the university's Internet services.
  - 3.4 Avoid disruption of, or interference with, the network services made available for the benefit of other users.
  - 3.5 NOT in any way be made in order to obtain personal, financial, or commercial gain.
4. Examples of activities prohibited under the foregoing regulatory guidelines include, but are not limited to:-
  - 4.1 Sending and/or requesting receipt of messages and/or material likely to cause offense, or damage/loss to the work of others, or in extreme cases, systems on the network.
  - 4.2 Commercial activities such as marketing; reselling of user privileges; business transactions with and/or between commercial organisations.
  - 4.3 Advertising of any kind is strictly forbidden.
  - 4.4 Any communication which violates applicable local laws.
  - 4.5 "Chain letters", "broadcast" messages, etc. which are likely to cause congestion of the network(s), and/or otherwise interfere with the work of others are forbidden.
  - 4.6 Attempting to gain unauthorized access to any computer systems in the University or elsewhere.
  - 4.7 Attempting to collect, access, or delete any electronic, printed or magnetic data belonging to other users, without their explicit written permission.
  - 4.8 Conducting any experiments on the network or systems that demonstrate network or system vulnerabilities without the prior permission of the ICTO.
  - 4.9 Intentionally distributing / transmitting any virus or spam mail on the network.

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- 4.10 Owning, distributing or attempting to copy any materials (computer software, video, audio, books, etc) protected by copyright without the prior written permission of the copyright's owner.
  - 4.11 Deliberately tampering with or altering any university hardware/software/system whether with or without malicious intent, irrespective of whether or not any actual/physical/tangible damage or loss is caused to any university hardware/software/system or staff member.

Before using any account and computing facilities, including the campus network and Internet, please make sure you have carefully read the above document and are willing to follow the policy. Use of any account, and/or computing facilities, including the campus network and Internet constitutes unequivocal acceptance of all of the above terms and conditions, the policy inattentively, as well as any and all additions and amendments, whether announced or not, which may be made from time to time.

In the event of any disagreement over the above mentioned policy, terms, and/or conditions, the Information and Communication Technology Office's decision / interpretation shall prevail.