

## APPENDICES

**Fees and Other Charges**

The information provided below is intended to provide a concise guide of the fees and charges related to attendance at University of Macau programmes. The University reserves the right to review and adjust the fees and charges regularly.

**Currency**

All fees paid are only acceptable in Macao Patacas (MOP). Cheque payments in foreign currencies are only acceptable in Hong Kong Dollars. An additional charge of MOP50 will be levied for cheques drawn on banks out of Macao.

**Application Fees (Non-refundable)**

Programmes	Student Type	Application Type	Amount (MOP)
Bachelor	Local & Foreign	Direct Admission & Transfer Admission	300
		Admission Examination	250
	Mainland Chinese	----	300
Postgraduate	Local & Foreign	----	200
	Mainland Chinese	----	250

**Non-refundable Deposits (To guarantee a place)**

Programmes	Student Type	Amount (MOP)
Postgraduate Certificate	Newly admitted students	3,000
PhD Degree	Newly admitted students	5,000

**Tuition Fees for Academic Year 2024/2025**

For undergraduate students, please refer to the Registry (REG) website of the link below:

<https://reg.um.edu.mo/current-students/enrolment-and-examinations/tuition-and-other-fees-and-charges/>

For postgraduate students, please refer to the Graduate School (GRS) website of the link below:

<https://grs.um.edu.mo/index.php/current-students/tuition-fee/>

**Security Deposit**

All newly registered students are required to pay the security deposit of MOP1,000 during the study period. The deposit is refundable to the students upon graduation or withdrawal and settlement of all outstanding liability due to the University. Students can provide the bank information in Student Information System Web Services (ISW) for refund of the security deposit.

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## Residential College Boarding Fees, Postgraduate House Residence Fees and Related Fees

Please refer to the Student Resources and Services (SRS) and the Residential Colleges (RC) website of the links below:

- SRS website: <https://srs.sao.um.edu.mo/accommodation-fee-charges/>
- RC website: <https://rc.um.edu.mo/new-student/>

## Student Locker Fee

Please refer to the Student Resources and Services (SRS) website of the link below:

<https://srs.sao.um.edu.mo/locker-rental/>

## Administrative Charges

Please refer to the Finance Office (FO) website of the link below:

[https://fo.um.edu.mo/student/fees\\_and\\_charges/](https://fo.um.edu.mo/student/fees_and_charges/)

## Payment by Installments

To help the students who are in financial difficulties in settling the outstanding fees, he/she may apply to pay by installments to the Dean of Students. In order to do so, the student should submit the required application form and relevant documents to Student Affairs Office within application period.

For details, please visit: <https://sds.sao.um.edu.mo/whole-person-nurturing/financial-aid/>

## Other Fees and Charges

Description	Amount (MOP)	Remarks
1. Administrative charge for special handling of tuition fees	200	--
2. Returned cheque charges	55	For each dishonoured cheque drawn on a Macao bank
	100	For each dishonoured cheque drawn on a bank outside Macao
3. Declaration fee of tuition fee payment	25	--
4. Late registration fee	330	--
5. Re-admission fee for inactive student	3,000 per inactive semester	Maximum inactive period of a student will be 2 semesters cumulatively
6. Transcript fee	55 (1 <sup>st</sup> copy) 50 (2 <sup>nd</sup> copy)	Including postage charges
7. Testimonial fee		The 2 <sup>nd</sup> copy onwards must be the same as the 1 <sup>st</sup> copy. Testimonials for renewal of the "Special Authorization to Stay" for Mainland China students are free of charge.
8. Course description fee		Per academic year, per language and per major
9. Certificate recognition fee		Only for UM programmes recognized by the Ministry of Education of Portugal
10. English translation of diploma fee	55	Issue once only

Description	Amount (MOP)	Remarks
11. Certifying certificate/transcript fee	15 (1 <sup>st</sup> copy) 10 (2 <sup>nd</sup> copy)	--
12. Supplementary/Re-sit examination fees		--
12.1 Bachelor's Degree Programme	165	--
12.2 Postgraduate Programmes	220	--
13. Late withdrawal/Check-out fee	200	--
14. UM campus card replacement fee	100	--

### Library Fees

Please refer to the Library website of the link below:

[https://library.um.edu.mo/lib\\_info/lib\\_regulations\\_en](https://library.um.edu.mo/lib_info/lib_regulations_en)

### Graduation Gown

Please refer to the Registry website of the link below:

<https://reg.um.edu.mo/graduation/graduation-gown/gowns-rental-and-making/>

### Parking Charges

Please refer to the Security and Facilities Service Section (SFS) website of the link below:

<https://sfs.cmdo.um.edu.mo/rules/>

### Sports Complex Venues Rental Fees and Charges

Please refer to the Office of Sports Affairs (OSA) website of the link below:

<https://facility.osa.um.edu.mo/booking/>

### Medical Insurance

Please refer to the Student Affairs Office (SAO) website of the link below:

<https://srs.sao.um.edu.mo/medical-insurance/>