

## APPENDICES

**Guidelines for Student Conduct in the Classrooms**

(Approved by the University Senate Pedagogic Council on 14 May 2004)

The classrooms are for teaching and learning. Students should pay attention to the lecture and participate actively during the lecture. Students must strictly adhere to the following rules:

- Be punctual and attend the full lecture;
- Be quiet;
- Turn off mobile phones and pagers. These devices are not to be used during class.
- Don't move about or leave the classroom during the lecture unless you have permission of the teacher;
- No smoking;
- No drink or foods;
- Avoid all unauthorized activity that interferes with or interrupts teaching and learning.

If a student violates any of the above rules, he/she will receive a warning from the teacher. The teacher may also ask a student guilty of misconduct to leave the class immediately and may further report the incident to the Head of the Academic Unit concerned for consideration of disciplinary action.