

## ACADEMIC REGULATIONS AND RULES

**Regulations of the Programmes of the University of Macau**

(Approved by the University Council on 27 June 2018)

**Article 1  
Academic Year**

An academic year covers the period from August to July. Each year consists of two semesters, plus an optional intensive summer term. Each semester consists of approximately sixteen weeks of scheduled classes, including examinations.

**Article 2  
Medium of Instruction**

The mediums of instruction are English, Chinese and Portuguese, with English as the main medium of instruction.

**Article 3  
Programme Operation**

1. Bachelor's Degree Programmes
  - 1) The normal period of study is four years;
  - 2) The minimum credit requirement for graduation is 132 credits.
2. Master's Degree Programmes
  - 1) An applicant of a master programme must possess a bachelor's degree or academic background recognized as equivalent by the University of Macau. An applicant may also be required to possess other knowledge or professional experience;
  - 2) The programme duration:
    - (1) The programme duration is at least 18 months.
    - (2) The minimum period of coursework study is normally 12 months and the maximum period is 24 months.
  - 3) Modes of study:

In accordance with the study plan and relevant regulations, a student must complete the required courses and complete one of the following modes:

    - (1) to write an academic thesis and to pass a public oral defence;
    - (2) to write a project report
    - (3) to attend approved professional internship and to submit an intern report.

The period for the completion of the academic thesis, project report or intern report is normally six months.
  - 4) An examination committee proposed by the academic unit concerned and approved by the Senate is responsible for the assessment of the thesis and oral defence.
3. Doctor of Philosophy Programmes
  - 1) An applicant of a PhD programme must possess a master's degree or academic background recognized as equivalent by the University of Macau or a bachelor's degree with outstanding academic results.
  - 2) The programme duration is normally three years.
  - 3) Doctor of Philosophy (PhD) Programmes are research-based programmes. A PhD student is required to write and submit a thesis which makes an original contribution

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- to the knowledge or professional discipline concerned, and to pass a public oral defence;
  - 4) The academic unit may require students to complete specific courses as part of the admission requirements;
  - 5) An examination committee proposed by the academic unit concerned and approved by the Senate is responsible for the assessment of the thesis and oral defence. The normal period of study is three to five years;
4. Other Programmes
- All academic units of the University of Macau may offer other degree, diploma and certificate programmes. The programme operation must be consistent with the University of Macau rules concerned

#### **Article 4**

##### **Students' Application and Registration**

1. Students must fulfil the admission requirements stated in the rules concerned or pass the related examinations when applying for admission to different programmes of the University.
2. All students admitted to the University of Macau will be considered as registered students upon payment of tuition fees and submission of all required documents set by the University of Macau within the specified period. All returning students will be considered as registered students upon payment of tuition fees and other fees set by the University of Macau within the specified period.
3. Registration records of undergraduates and postgraduates are managed by the Registry and the Graduate School respectively.

#### **Article 5**

##### **Student Records**

1. Student records include status records and academic records.
2. Student records of undergraduates and postgraduates are managed by the Registry and the Graduate School respectively.

#### **Article 6**

##### **Transfer from Other Universities**

1. Students of other universities transferring to the University of Macau must fulfil the conditions and requirements stated in the Admission Rules (Admission Rules Governing Bachelor's Degree Programmes; Admission Rules Governing Master's Degrees & Postgraduate Certificates / Diploma Programmes; Admission Rules Governing PhD Programmes) before they are admitted to the University of Macau.
2. Students must withdraw from their original universities before transferring to the University of Macau.

**Article 7  
Credit Transfer**

1. Credits obtained by completing the courses of degree programmes at any tertiary education institutions may be transferred after students have been admitted to programmes of the University of Macau.
2. The normal limit on the number of credits that can be transferred to a programme of the University of Macau is one-third of the total credits required to complete the programme of study.

**Article 8  
Rules**

The University of Macau shall formulate and approve the relevant internal rules in accordance with this Regulations and other applicable legislation.