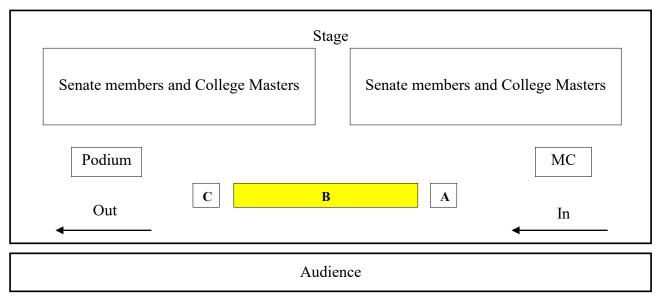


Briefing Note on Conferment of Degrees

Session I (Conferment of Degrees):

- 1. Dean will invite the potential graduates of the respective academic unit to stand up, and then ask Rector to confer the degrees;
- 2. Rector will read the Degree Conferment Dialogues, the potential graduates should remain standing (potential graduates should wear cap and put the tassel on the right side);
- 3. After the conferment, potential graduates should **put the tassel on the left side** and be seated.

Session II (Award of Certificates):



Potential graduates must remember and follow the below steps for presentation of certificates and photo-taking on stage:

- 1. Potential graduates will go up on stage with the certificates in hands, their hoods and caps put on, and the tassel of their caps on the left side. Then they will proceed to take photos with Rector and Dean on stage in batch. "A" is the Rector; "B" are the Potential graduates; "C" is the Dean;
- 2. After taking photos, potential graduates should descend the stage.

ATTENTION:

- To respect the solemn ceremony, potential graduates should not bring anything onto the stage and are requested to wear the gown with formal attire (there should not be any accessory or decoration on the gown) and follow the instruction to go onstage for presentation of certificates.
- Please put all your personal belongings away before going onstage.