



澳門大學
UNIVERSIDADE DE MACAU
UNIVERSITY OF MACAU

Points to note for Congregation 2024

1. Registration and Arriving Time for Potential Graduates: Potential graduates should go to their respective registration counter from **2:00 p.m. to 3:00 p.m.** for registration, collecting seat cards and admission tickets. After completing the registration, please arrive at the ceremony hall (N8 UM Sports Complex) **by 3:00 p.m.**
2. Companions:
 - Companions should present the admission tickets for entering the designated live broadcast venue **by 3:30 p.m.** Please remain seated during the ceremony.
 - Children of age below 6 will not be admitted.
3. Dress Code:
 - Potential graduates are required to wear a **long-sleeve white shirt, pure black trousers or skirt, black tie, pure black shoes, the graduation gown and cap.** Please be reminded to maintain the gowns straight and stiff for attending the ceremony, and prepare hair clips and safety pins for wearing the gowns.
 - Making decoration or accessory on the graduation gown and cap is prohibited. Students with improper attire will not be allowed to receive the certificate on stage.
4. Gown Rental and Return:
 - Only those who confirmed renting a gown in the E-form can rent a gown provided by the University on the day of the ceremony.
 - The rent of graduation gown: MOP65 per day plus MOP500 deposit. Payment should be made by cash. The deposit will be reimbursed upon your return of the gown.
 - Potential graduates could return their gowns **before 7:00 p.m.** on the day of the ceremony or return the gown to the Security and Facilities Services Section at N6 Administration Building from 3 June to 7 June during office hours with rental fee MOP65 per day charged.
 - If the graduation gown is lost or damaged, restitution must be made to the University. The amount of restitution is to be defined by the University in accordance with the actual cost for replacing such gown.
5. Locker Rental:
 - There are some lockers located at the dressing rooms in the UM Sports Complex. Due to the limited number of lockers, potential graduates are recommended to leave the personal belongings with their companions for safekeeping. A MOP5 coin is needed to open the locker, students who plan to use the lockers need to prepare the coin by themselves.
 - Do not bring unnecessary items into the ceremony hall.
6. Congregation Arrangement in case of Typhoons and Rainstorms:
 - The ceremony will be held as usual when Tropical Cyclone Signal No. 1 or No. 3/ Yellow, Red or Black Rainstorm Warning Signal is hoisted.
 - The ceremony will carry on when Tropical Cyclone Signal No.8 or above is hoisted during the ceremony.
 - The ceremony will be postponed when Tropical Cyclone Signal No.8 or above is still hoisted at 12:00 n.n. on the day of the ceremony. Detailed arrangement will be informed via email.